

# Job Description

**Title:** Breakfast Attendant

**Reports to:** Hotel Manager

**Date:** May 2015

## **Summary of Position:**

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The Tallman Breakfast Attendant lays out a quality and attractive buffet breakfast for hotel guests, refills items as necessary during the morning, interacts with guests as appropriate, cleans up dining room and kitchen and resets dining room for the next day.

Most baked breakfast items are prepared by the Blue Wing Restaurant staff. However, an applicant with strong baking and/or culinary skills could assume some or all of these responsibilities.

The shift starts at 7:00 AM and usually concludes by 11:00 AM. We are currently looking for an attendant to work 3 weekday mornings per week plus the first Sunday of each month.

## **Qualifications and Compensation:**

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The Attendant must be personable; reliable, dependable, on-time, etc.; a team player; able to present food attractively; a gracious host able to interact appropriately with guests; conscientious about customer service, cleanup and cleanliness. Basic or advanced baking skills would be a plus.

Compensation will be related to the skills and experience of the applicant.